

Craft Education Award Program

Introduction

The Province of Prince Edward Island is committed to the growth and development of its craft industry. Innovation PEI believes that offering educational opportunities for Island craftspeople will encourage the growth of this industry.

Eligible Applicants

The Craft Education Award Program is for full-time craft students who are residents of Prince Edward Island and will be studying at a recognized institution of craft and design in Canada. In order to be eligible for this award, the student must be a high school graduate or demonstrate equivalency, be a Canadian citizen, and have been a resident of Prince Edward Island for at least 6 months prior to the application.

Application and portfolio must be submitted by March 31 to be considered for funding for the fall school term.

Eligible Activities

Tuition, books and materials

- costs of tuition, books and materials associated with the program

Summer work term placement

- subsidized wages for summer work placement

Level of Assistance

A maximum of up to \$5,000 per student, per year is available to help cover the costs of tuition, books and materials. Each application will be reviewed on an individual basis. The review process includes the student's portfolio and a personal interview.

Students may also qualify for a summer work term placement with an established Island craft producer. Assistance under this program shall be in the form of a 75% cost shared contribution to wages up to a maximum assistance of \$8.40 per hour for the summer work term.

Over...

OTHER CONDITIONS

A letter of offer must be signed between the approved applicant and Innovation PEI prior to any funds being issued. The applicant must maintain continuous full-time status during the regular academic year in the craft and design program at their specified educational institution.

According to Canadian tax regulations, students must have a social insurance number in order to receive applicable funding. All funding granted is considered taxable income and therefore the appropriate T4A will be issued for funds disbursed in the calendar year.

In return for sponsorship, students must agree to return to Prince Edward Island upon graduation to establish, operate and/or work in a craft manufacturing/production business. This commitment is for a minimum of two years to a maximum of five years, depending on the extent of funding received.

Upon graduation, if the applicant fails to return to Prince Edward Island to establish, operate and/or work in a craft manufacturing/production business, the total amount of funding provided must be returned in full to Innovation PEI.

PERFORMANCE MONITORING

The Craft Education Award Program requires monitoring during participation in the program. In addition to a transcript of first term marks, an update on the student's progress in the program will be required.

A letter of offer will be forwarded to the applicant(s) which, when accepted, shall constitute a contract between Innovation PEI and the applicant(s).

Successful applicants will be notified by letter by May 31 and will be required to have the educational institution confirm registration and precise tuition costs immediately following registration for the first and second semesters.

Should the applicant fail to comply with the terms of the letter of offer, the Corporation may at its sole discretion:

- declare the applicant to be in non-performance (default) of the contract
- request the applicant to repay in full the incentive received
- take necessary legal action to collect the incentive amount in full with interest

FOR MORE INFORMATION

Innovation PEI specializes in one on one business counselling. Our qualified staff can also provide information regarding most business development programs offered by government agencies across the Island. Application forms and additional program information can be obtained from Innovation PEI.

Innovation PEI

94 Euston Street

PO Box 910

Charlottetown, PE C1A 7L9

Toll Free: 1-800-563-3734

Tel: (902) 368-6300

Fax: (902) 368-6301

Email: business@gov.pe.ca

Website: www.innovationpei.com



CRAFT EDUCATION AWARD APPLICATION

APPLICANT INFORMATION

Family Name: _____

First Name and Initial: _____

Social Insurance Number: _____

Permanent Mailing Address: _____

Telephone Number: _____

Family Contact: _____

Telephone Number: _____

EDUCATION

High School: Grade Completed: _____ Year Completed: _____

School: _____

Previous Post Secondary Education: (include program/degree and dates)

1. _____

2. _____

3. _____

Additional Training/Workshops: (list any current designations, licenses, certificates or apprenticeship programs)

Name of educational institution you plan to attend: _____

Address: _____

Telephone: _____

Degree or program name: _____

Program year you will be entering: _____ Length of program: _____

Specify major or minor: _____

Indicate number of courses: First Term: _____ Second Term: _____

College/University I.D. Number: _____

Expenses	Per Semester	Per Year
1. Tuition:	\$ _____	\$ _____
2. Books and materials:	\$ _____	\$ _____
Total Cost:	\$ _____	\$ _____

Total Amount of funding requested: \$ _____

Additional Funding: Please outline any additional funding sources you have or will receive including bursaries, grants, scholarships.

Do you wish to be considered for the summer work term placement? Yes: _____ No: _____
 (Application must be completed for summer work term placement by February 15)

Residence Status: Canadian Citizen: Yes: _____ No: _____
 Number of years living in Prince Edward Island: (not including time away at a post secondary institution) _____

GENERAL INFORMATION

In addition to the completed application form, please submit the following:

1. Resume outlining the following if applicable:
 - employment history (list the last three employers include dates of employment and position)
 - extracurricular activities
 - community and/or volunteer activities
 - two references (other than family members) who may be contacted to provide reference to your academic achievements, work and or volunteer experience
2. Portfolio including the following:
 - samples of work in the craft industry and/or other artistic endeavours including sketches, videos and pictures, etc.
3. An outline indicating reasons why you wish to be considered for the Craft Education Award Program and pursue a career in the craft industry.

DECLARATION BY APPLICANT

1. I hereby certify that the information given on this application is complete and true.
2. I declare that Innovation PEI has my authorization to collect information about me and exchange information about me, as it considers necessary from any level of government in Canada and/or supplied references.

Signature: _____ Witness: _____

Date: _____ Date: _____

Send completed application to:

Innovation PEI
 94 Euston Street
 P.O. Box 910
 Charlottetown, PE C1A 7L9
 Toll Free: 1-800-563-3734 Tel: (902)368-6300 Fax: (902)368-6301
 Email: busines@gov.pe. Website: www.innovationpei.com